

**MECHANICAL PERMIT APPLICATION
CALVIN TOWNSHIP
John Dobberteen, Mechanical Inspector
Phone (269) 651-4567**

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Authority: 1972 PA 230
Completion: Mandatory to obtain permit
Penalty: Permit cannot be issued

I. Job Location

NAME OF OWNER/AGENT		HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?		
		Yes	No	Not required
STREET ADDRESS & JOB LOCATION (Street No. and Name)		NAME OF CITY, VILLAGE OR TOWNSHIP IN WHICH JOB IS LOCATED		COUNTY
		City Village Township		OF:

II. Contractor/Homeowner Information

INDICATE WHO THE APPLICANT IS Contractor Homeowner	NAME	LICENSE NUMBER	EXPIRATION DATE
ADDRESS (Street No. and Name)		CITY	STATE
		ZIP CODE	
TELEPHONE NUMBER (Include Area Code)		FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	
WORKERS COMPENSATION INSURANCE CARRIER (or reason for exemption)		MESC EMPLOYER NUMBER (or reason for exemption)	

III. Type of Job

Single Family	New	Special Inspection	Premanufactured Home Setup (State Approved)	State Owned School
Other	Alteration	LP Tank	Manufactured Home Setup (HUD Mobile Home)	

IV. Plan Review Required

Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.

Plans are not required for the following:

- One-and two-family dwellings when the total building heating/cooling system input rating is 375,000 Btu's or less.
- Alterations and repair work determined by the mechanical official to be of a minor nature.
- Business, mercantile, and storage buildings having HVAC equipment only, with one fire area and not more than 3,500 square feet.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00. If work being performed is described above, check box below "**Plans Not Required.**"

What is the building size in square footage? _____
 What is the input rating of the heating system in this building? _____

Plans are required for all other building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. _____ **Plans Not Required**

V. Applicant Signature

Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subjected to civil fines.

SIGNATURE OF LICENSEE OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI Homeowner Affidavit)	DATE
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VI. Homeowner Affidavit

I hereby certify the mechanical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Mechanical Code and **shall not be enclosed, covered up,** or put into operation until it has been **inspected** and **approved** by the State Mechanical Inspector. I will cooperate with the State Mechanical Inspector and assume the responsibility to arrange for necessary inspections.

VII. Fee Clarification

Item #2, Residential Heating System: This item is used for the installation of a heating system in a **new residential structure**. Items #10; Gas Piping and #18; Duct, **SHOULD NOT BE** charged. Replacement systems should be itemized.

Item #4, Residential Boiler: A residential boiler must be installed by a licensed boiler installer.

Items #14 and #15, Tanks: A homeowner must own tank to install. If homeowner does not own tank, a licensed mechanical contractor must install tank.

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$75.00	1	\$75.00	18. Duct – minimum \$25.00	\$.10 / ft.		
2. Residential Heating System (include duct & pipe) New Building Only	\$50.00			19. Heat Pumps; Commercial (pipe not included)	\$20.00		
3. Gas/Oil Burning Equipment (furnace) New and/or Conversion Units	\$30.00			Air Handlers/Heat Wheels 20. Under 10,000 CFM	\$20.00		
4. Residential Boiler	\$30.00			21. Over 10,000 CFM	\$60.00		
5. Water Heater	\$5.00			22. Commercial Hoods	\$15.00		
6. Flue/Vent Damper	\$5.00			23. Heat Recovery Units	\$10.00		
7. Solid Fuel Equip.(incl chimney)	\$30.00			24. V.A.V. Boxes	\$10.00		
37. Gas Burning Fireplace	\$30.00			25. Unit Ventilators	\$10.00		
8. Chimney, Factory built (installed separately)	\$25.00			26. Unit Heaters (terminal units)	\$15.00		
9. Solar; set of 3 panels (includes piping)	\$20.00			27. Fire Suppression/Protection – minimum \$20.00	\$.75 per head		
10. Gas Piping; each opening – new installation (residential)	\$5.00			28. Evaporator Coils	\$30.00		
11. Air Conditioning (includes split systems)	\$30.00			29. Refrigeration (split system)	\$30.00		
12. Heat Pumps (complete residential)	\$30.00			30. Chiller	\$30.00		
13. Bath & Kitchen exhaust	\$5.00			31. Cooling Towers	\$30.00		
Tanks							
14. Aboveground	\$20.00			32. Compressor	\$30.00		
38. Aboveground Connection	\$20.00			Inspections			
15. Underground	\$25.00			33. Special/Safety Insp. (includes cert. fee)	\$75.00		
39. Underground Connection	\$25.00			34. Additional Inspection	\$75.00		
16. Humidifiers	\$10.00			35. Final Inspection	\$75.00		
Piping Systems – minimum \$25.00				36. Certification Fee	\$30.00		
17. Piping	\$.05 / ft.						
40. Process piping	\$.05 / ft.						

See VII. Fee Clarification, Item #2 on front

See VII. Fee Clarification, Item #4 on front

See VII. Fee Clarification, Items #14 and 15 on front **Total Fee (Must include the \$75.00 non-refundable application fee)**

VIII. Instructions for Completing Application

General: Mechanical work shall not be started until the application for permit has been filed with the Bureau of Construction Codes & Fire Safety. All installations shall be in conformance with the Michigan Mechanical Code. **No work shall be concealed until it has been inspected.** The telephone number for the inspector will be provided on the permit form. When ready for an inspection, call the inspector providing as much advance notice as possible. The inspector will need the **job location** and **permit number**.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

Where to Submit Application: The Bureau of Construction Codes & Fire Safety is responsible for code enforcement in units of government throughout the state which have no local program and for all state owned buildings. Permit applications for state issued permits should be sent to the address listed on the front of this application. If you are not sure whether a state permit or a local permit is appropriate, contact our office or your local building inspector. Questions regarding state issued permits may be directed to the Office of Management Services, Permit Section at 517-241-9313. Code questions may be directed to the Mechanical Division at 517-241-9325.

Make Checks Payable to:
CALVIN TOWNSHIP

Mail to: John Dobberteen
400 South Monroe
Sturgis, MI 49091