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**Calvin Township Regular Board Meeting
WM. J. Robinson Community Center
18727 Mount Zion St.
P O Box 305
Cassopolis, MI 49031
Zoom Meeting**

February 9, 2021

Minutes of February 9, 2021

Supervisor Adrienne Glover called the Calvin Township Regular Board Meeting to order at 6:12pm. Treasurer Rosemary Gillam gave the opening prayer, the Pledge of Allegiance followed.

Board member present were as follows, Adrienne Glover-Supervisor, Michelle Anderson-Clerk, Rosemary Gillam- Treasurer, Keth Carter and Rebecca Mitchell- Trustees, through Zoom

Approval of Board Meeting Agenda

Trustee Keith Carter, motion supported by Treasurer Rosemary Gillam to approve the February 9th meeting agenda,

Roll Call Vote:

Keith Carter – yes

Michell Anderson – yes

Rebecca Mitchell –yes

Rosemary Gillam –yes

Adrienne Glover – yes

Motion Carried.

Visitors/Public Comments

Five visitors:

1. Question was asked on where residents can purchase the green address signs. Response:At the hardware store in Cassopolis or the 2nd floor of the courthouse.

2. Ted Burchell, account specialist of Payprotec presented a new credit card system for the township. Information was shared about the product, no fees and no interest to the township. Company has other municipalities that use this service. Those choosing to pay by credit card (Visa, MasterCard, American Express or debit) will be charged 3%. One device is free to the township.
3. Sheriff Benke reported through Zoom: activity in the township has decreased, be aware as Jones and Union have reported an increase in stolen catalytic converters. There has been a change in medical examiners. Animal control offering rabies shots on February 20th from 9-12 call 445-3701.
4. Through Zoom a Calvin resident had a concern regarding the township zoning and building ordinance regarding accessory buildings attached or detached. Would like to see a resolution/change in the current ordinance that would allow residents to build according to size of property or another solution.

Response: This matter will be addressed and building inspectors are aware as others have issues with the current ordinance as well.

Response: Doug was in agreement of the need to fix zoning ordinance current language is from 2018. It is recommended to fix the accessory building ordinance to base it off of property owned. Trustee Keith Carter, did submit a concern to the planning commission but meetings have been delayed because of COVID.

Approval of Previous Meeting Minutes

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell to approve minutes of the previous meeting (January 2021),

Roll Call Vote:

Keith Carter – yes

Michell Anderson – yes

Rebecca Mitchell –yes

Rosemary Gillam –yes

Adrienne Glover – yes

Motion carried.

Current Treasurer Financial Report

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve the current financial report as given, the General Fund Expenditures number from 9450- 9471, accounts receivable receipts 6599984-660000 and the new book 145201-145203.

Roll Call vote:

Keith Carter – yes

Michell Anderson – yes

Rebecca Mitchell –yes

Rosemary Gillam –yes

Adrienne Glover – yes

Motion carried.

Reports

Ambulance: Trustee, Keith Carter reported the meeting was held virtually January 14,2021. Building was infumigated because of a bedbug infestation, Recruiting new EMS and EMT members, reported a 7.51 minute priority response time.

Assessor: Shalice Northrup, reported on Board of Review meetings which will be held virtual.

Organization meeting March 2, 2021, 9:30 am

Board of Review Hearings- March 8, 2021 9am-3pm and

March 10, 2021 3pm -9 pm.

Fire: One run for Calvin

Commissioner Dyes: none

Inspectors

Building Inspector – No report

Electrical or Plumbing - No report

CAUA -no report

Planning Commission- The commission had the final public/zoom meeting about language change to Ordinance 306.3 in regards to a lodging room.

Zoning Administrator- There was great discussion about the language change of the Ordinance, as well as the planning commission and the townships attorney recommendations.

Enforcement/Blight - Trustee Carter read the report submitted by Jason Pompey.

Road Committee- Trustee Carter distributed a 3 year road plan for review by the board.

Treasurer Rosemary Gillam motioned supported by Clerk Michelle Anderson to approve all reports as given.

Roll Call:

Roll Call vote:

Keith Carter – yes

Michell Anderson – yes

Rebecca Mitchell –yes

Rosemary Gillam –yes

Adrienne Glover – yes

Motion carried.

Old Business

All boards/committees/commissions sworn in and the date sworn in. *Tabled

Update on the Recreation Plan: The meeting was canceled, waiting on a response from DNR Coordinator before amendments can be made to the plan.

Zoning Administrator reported on the Text Amendment decision. The revised language of a lodging house in Calvin was unanimously approved as recommended by our attorney. Old and new language was read. This will be an annual renewal, may affect property tax and can prorate homestead if more than 50 % of the house is used.

Text Amendment decision on Lodging House Ordinance 306.3 Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam to approve new text amendment decision.

Roll Call:

Roll Call vote:

Keith Carter – yes

Michell Anderson – yes

Rebecca Mitchell –yes

Rosemary Gillam –yes

Adrienne Glover – yes

Motion carried.

New Business

Zoning Administrator Fee schedule amendment, Tabled

Zoning Administrator Doug presented a permit for an on- premises tasting room from Mr. & Mrs. Csokasy for their Diamond Lake Orchard that the Michigan Liquor Control Commission is requiring the board to approve.

Trustee Rebecca Mitchell motioned supported by Trustee Keith Carter to approve a new on-premises tasting room permit with the recommendation the application be considered for approval by the Michigan Liquor Control Commission. (*Ordinance # 01-21 will be used*)

Roll Call vote:

Keith Carter – yes

Michell Anderson – yes

Rebecca Mitchell –yes

Rosemary Gillam –yes

Adrienne Glover – yes

Motion carried.

Assessor-5 Resolutions:

- 1) Poverty Exemption Income guidelines. Update new poverty level guidelines. *Approved # 2021-2-9-A

Clerk Michelle Anderson motioned supported by Trustee Keith Carter

Roll Call vote: Keith Carter – yes, Michell Anderson – yes, Rebecca Mitchell –yes, Rosemary Gillam –yes, Adrienne Glover – yes

Motion carried.

- 2) Resolution to Set an Alternate Date for the July Board of Review 2021.
*Approved #2021-2-9-B

Treasurer Rosemary Gillam motioned supported by Trustee Keith Carter
Trustee Roll Call vote: Keith Carter – yes, Michell Anderson – yes, Rebecca Mitchell –yes, Rosemary Gillam –yes, Adrienne Glover – yes
Motion carried.

- 3) Resolution to Set an Alternate Date for the December Board of Review 2021. *Approved #2021-2-9-C

Trustee Keith Carter motioned supported by Trustee Rebecca Mitchell
Roll Call vote: Keith Carter – yes, Michell Anderson – yes, Rebecca Mitchell –yes, Rosemary Gillam –yes, Adrienne Glover – yes
Motion carried.

- 4) To Allow Extension of Poverty Exemption through 2023 Tax Year.
Resolution denied, the board will keep the yearly review.

- 5) Authorization to Allow Local Residents to Protest in Writing to the Board of Review. *Approved #2021-2-9-D

Trustee Keith Carter motioned supported by Treasurer Rosemary Gillam
Roll Call vote:
Keith Carter – yes,
Michell Anderson – yes,
Rebecca Mitchell –yes,
Rosemary Gillam –yes,
Adrienne Glover – yes

Motion carried.

Bills/Obligations

Attorney Firm \$2,220.00

ADT

I & M Electric \$8.85

Inspectors:

Electrical Inspector \$1,004.40

Plumbing/Mechanical

MEC Energy Electric \$378.22

Preferred Printing

Rose Pest Control \$223.00?

Kerry Collins IT -

Republic Trash \$123.50

Election Source \$100.00

Building
Ambulance
Zoning Solution \$717.45
Drain Commissioner
Cass Co Rd Commission Trash Removal Bill \$300

MTA dues
Leader Publication
Waste Management
Sewer Bill

Trustee Rebecca Mitchell motioned, supported by Trustee Keith Carter to pay said obligations and any outstanding obligations that may be due before the next board meeting.

Roll Call Vote:

Keith Carter – yes
Michell Anderson – yes
Rebecca Mitchell –yes
Rosemary Gillam –yes
Adrienne Glover – yes

Motion carried.

Correspondence:

MEC Lobby open to the public 2/15/2021
In person public meetings prohibited through March 30, 2021
Sheriff Activity Report

There being no other business to come before the board, this meeting stands adjourn. The meeting adjourned at 7:36 pm. Trustee Rebecca Mitchell motioned supported by Clerk Michelle Anderson.

Roll Call:

Roll Call vote:
Keith Carter – yes
Michell Anderson – yes
Rebecca Mitchell –yes
Rosemary Gillam –yes
Adrienne Glover – yes

Motion carried.

*Respectfully submitted,
Adrienne Glover, Supervisor
Michelle Anderson, Clerk*